

Rosman Elementary School-School Improvement Team  
November 3, 2016  
Open Session Minutes

The RES School Improvement Team met at 3:30 p.m. in the school library. Team members present included Co-Chairs Laura Sullivan and Debby Massengill, Kasey Shook, Alex McGarry, Tammy Buckner, Jane Hamilton, Jessica Ammons, Anna Poteat, Scott Strickler, Nathan Duncan, Crystal Whitman, Karen Brown, Lystra Keever

A link to the agenda can be found [here](#)

1. Math Night

a. Activities for Nov. 17, 2016-

- i. Graphs- For first 20 minutes students will put stickers on graphs these can be referred to at school at a later time
- ii. Presentation- In one grade level classroom teachers will give common core presentation to parents, Crystal will share what to say at the presentation at an optional meeting after school
- iii. Bingo- Every grade level will have math bingo that is grade level appropriate
- iv. L. Sullivan asks about how we will get students excited about coming. S. Strickler reveals the grade level with the highest percentage of participation will get to participate in the "exploding pumpkin" experiment.
- v. C. Whitman asks if staff present is OK with her picking the games that we will have and all staff says that they are fine with this.

2. Leader in Me - Greenville S.C

- a. Karen Brown, Kasey Shook, and Lystra Keever share that they went to a conference in Greenville to learn about Leader in Me. Shook shares that she believes the program is a GREAT idea, Keever says she hopes that we continue the tradition of giving children the 7 Habits of highly effective children book in kindergarten, Karen emphasizes that for full staff buy-in we all need to be part of the decision making process i.e. everyone (teachers, assistants, custodians, cafeteria). K. Brown suggests our next step should be visiting lighthouse schools. N. Duncan says the most difficult part is throwing out the old system and going with the program for buy in. S. Strickler says that in March a representative will come to share about the program with us as a joint SIT and Staff meeting. S. Bell mentions that it will be important that we have a plan for parent buy in and K. Shook shares that if we go with this then the mentor from the company that we get will also do parent trainings. J. Ammons suggests that we invite assistants, front office staff, custodians, etc. to come to the presentation about the program. N. Duncan suggests that we also look at other programs to ask questions such as how do you support us for the next 2, 5, 10 years. D. Massengill suggests that we can partner with other schools to split the cost. S. Strickler reiterates that staff is encouraged to email him if they want to visit a Leader in Me school.

3. Tammy Buckner- Data Meeting Subject

- a. Suggests that we have programs to get kids excited for EOGs
- b. S. Strickler asks if this is something that K-5 should be involved in or just 3-5? He says it should be K-5 everyone agrees
- c. S. Strickler asks if we vote to go forward with this pump up program, K. Shook motions that we go forward with this team unanimously votes that we should go ahead with this T. Buckner and S. Strickler will work on this together.

4. Teacher working conditions survey

- a. Collaboration with colleague suggestions: A. McGarry asks if we can be more creative with coverage for half a day so that teachers can meet with other grade levels without getting a sub. D. Massengill asks if we can do something like this on a half day planning,

- C. Whitman says as long as it digs into the core instruction this is OK. T. Buckner and A. McGarry suggests that we go into it with a focus on one or two standards that overlap or that we need to improve upon. S. Bell suggests that we do this at the beginning of year staff meeting. N Duncan suggests a "continuum of care" model where we discuss children (both high and low) so that when they get to the next grade level teachers have already heard about them and have an idea about how to help.
- b. Copies- first grade was able to give S. Strickler an example of an item they always had to copy and because of this he was able to give them more money. We can share with other staff members that if we give Strickler a write up about what we are copying and why we need more funds he can give us more money. L. Sullivan asks about why we have the limit on our cards, is it money or paper? Strickler says because the copier machines are leased to us we can not go over a certain amount of copies or we are charged an extra amount of money.
  - c. Using Grade level chairs for distributive leadership- is there a better way to get information out and votes on information. K. Brown suggests that reading specialists, and other support staff be included in these emails so that they can help with decisions. S. Strickler says he will do that
  - d. Scheduling- how can S. Strickler make staff feel more involved in the schedule making progress. T. Buckner says maybe since only grade level chairs went to the scheduling meeting people felt left out. S. Bell says that scheduling main parts (i.e. guided reading/math) only and then teachers make other decisions independently. J. Ammons says with this type of schedule teachers would have more choice and that would be beneficial. T. Buckner says maybe if we make it clear that teachers can switch electives within grade levels this could help.
  - e. S. Strickler says SIT needs to go to grade level and teacher peers to ask if anything needs to be discussed and bring that to SIT meeting
  - f. PD activities outside of school- Strickler says that there is funding for staff development we just need to reach out to him and let him know what we want to do. L. Russo asks what happens if the money isn't used. S. Strickler says that the money is usually used for buying books for children (i.e. library/reading night giveaways etc.)
  - g. S. Strickler says that PD is driven by what teachers want
5. SIP Revisions- S. Strickler releases us into goal teams and tells us we need to:
- a. Check to see if parental involvement is high enough
  - b. Also need to look at Review of Guarantees sheet
6. SIT will dismiss when finished with

(Signature)  
Kasey Shook

\_\_\_\_\_